



CHRIS CHRISTIE  
GOVERNOR

**STATE OF NEW JERSEY**  
OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

CHRISTOPHER S. PORRINO  
ATTORNEY GENERAL

KIM GUADAGNO  
LT. GOVERNOR

JENNIFER E. FRADEL  
ADMINISTRATOR

**July 6, 2017**  
**NOTICE OF JOB VACANCY**  
**#17-176**

**This is a repost of vacancy announcement #17-33. Previous applicants need not reapply.**

An opportunity currently exists in the classified service within the Department of Law and Public Safety, Juvenile Justice Commission, for applicants who meet the requirements specified below:

**TITLE:** Substance Abuse Counselor 2  
**SALARY:** \$53,910.34 to \$76,393.06  
**LOCATION:** Juvenile Justice Commission  
Albert Elias Residential Community Home  
Bordentown, New Jersey

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the direction of a Supervising Substance Abuse Counselor or other supervisory official in the Juvenile Justice Commission, acts as a case consultant or supervises work of subordinate counselors and does varied tasks involved in assisting clients to make satisfactory social/emotional adjustments; may act as supervisor in a small clinic; supervises staff and work activities; prepares and signs official performance evaluations for subordinate staff; does other related duties.

**REQUIREMENTS**

**CERTIFICATION:** Applicants must possess a certificate as a Certified Alcohol and Drug Counselor (CADC), issued by the Board of Marriage and Family Therapy Examiners, New Jersey Division of Consumer Affairs, Department of Law and Public Safety. Applicants who possess the credential as a Licensed Clinical Alcohol and Drug Counselor (LCADC) are considered to have met the above certification requirement. A copy of your CADC or LCADC must be submitted with your resume. Failure to do so will result in your ineligibility.

**EXPERIENCE:** Two (2) years of experience in counseling or social work having responsibility for gathering and analyzing social or health information from clients, determination of their needs and planning and carrying out of a treatment plan geared to needs of individual clients, one (1) year of which shall have included experience with persons addicted to drugs or alcohol in a narcotic or alcohol treatment, prevention, and/or rehabilitation program.

**SPECIAL NOTE:** Appointment to this title will be made provisionally, pending the outcome of an open-competitive examination. If selected for the position, you must apply for the open-competitive examination, when issued by the Civil Service Commission, pass and be reachable on the resulting eligible list to be permanently appointed to the title.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

***If interested, please send a cover letter indicating job vacancy #17-176, current resume and a copy of the required certifications before the closing date of July 20, 2017 to:***

Recruitment Officer  
[jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov)

**-OR-**

Juvenile Justice Commission  
Office of Human Resources- Recruitment Officer  
P.O. Box 107, Trenton, NJ 08625-0107

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

